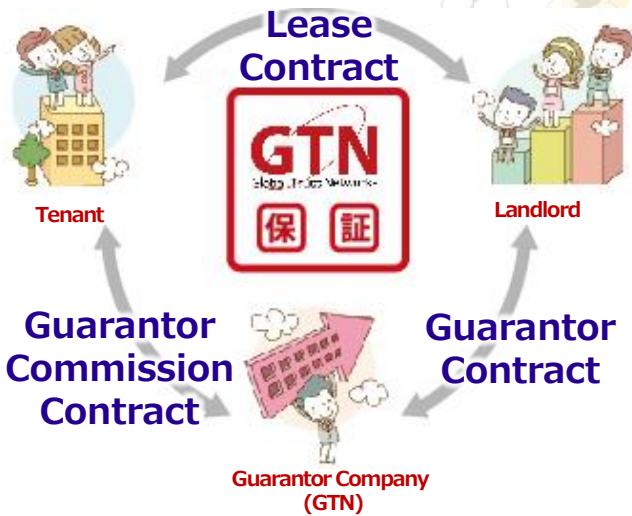




About GTN

GTN is a guarantor company for foreigners who plan to sign an apartment lease contract in Japan. GTN provides support in Japanese, Korean, Chinese, English, Vietnamese and Nepalese. Please feel free to contact us.



※What is a Guarantor?

A guarantor is required when you apply for a rental house. The guarantor has a responsibility to pay the rent if the tenant fails to pay the rent on time.

The guarantor generally should be someone close to you such as your family member. Since there are difficulties to find a guarantor person for foreigner, many of them use a guarantor company instead.

■ Initial Guarantor Service Fee

(This fee is for GTN to become your guarantor company)

※30%~100% of the monthly rent (It depends on the properties.)

※Minimum guarantor service fee is 15,000 Yen.

e.g. If your monthly rent is 40,000 Yen, your guarantor

service fee will be 15,000 Yen instead of 12,000 Yen.

■ Annual Guarantor Service Fee 10,000Yen/year

※You will be required to pay annual guarantor fee every year. The bill will be sent to your apartment. Please make payment at convenience stores near you.

GTN Screening Process

■ Required documents for screening ※Please submit to your real estate agency.

- ① Resident Card – Copy of front and back (Alien Registration Card is also available)
- ② Student Card – Copy of front and back (Admission letter or letter of acceptance is also available in case you do not have.)
- ③ Passport – Copy of the page with your photo

■ Emergency contact information ※Please submit this information to your real estate agency.

- ① One of your parents
- ② One of acquaintances who live in Japan (One of your friends is also OK, regardless of nationality)

■ From finding an apartment to GTN screening

- ① Please apply for a rental apartment to the agency which has a partnership with GTN.
- ② Please fill out GTN's application form as well when you fill out the application for moving in.
- ③ Please submit the copy of your resident card, student card and passport.
- ④ GTN will contact you for screening. ※You will get a call from 03-5956-6303.
- ⑤ GTN will also contact your parent and acquaintance for screening.
※ Please notify your emergency contacts that we, GTN, will contact them for screening.
- ⑥ After the screening is fully finished, please fill out GTN's contract and seal (or sign) on it.

※List of Universities

- Kyoto City University of Arts
- Kyoto University of Foreign Studies
- Kyoto University of Education
- Kyoto Sangyo University
- Kyoto University of Art & Design
- Kyoto Prefectural University
- Hanazono University
- Bukkyo University
- Ryukoku University

GTN supports all foreigners for their pleasant life in Japan !

If you have any problem while living in your apartment, please contact our Trust Call Center.
We provide multilingual support (Japanese, Korean, Chinese, English, Vietnamese and Nepalese)

03-5155-4674 (10:00~18:30)



Global Trust Networks Co, Ltd.

Head Office 1-21-11 2nd Floor Oak Ikebukuro Building, Higashiikebukuro, Toshima-ku, 170-0013 Tokyo, Japan

TEL (81)3-6804-6801 / FAX (81)3-6804-6802

Shin-Okubo Branch 1-15-15 2nd Floor Akiyama Building, Okubo, Shinjuku-ku, 169-0072 Tokyo, Japan

TEL (81)3-5155-4670 / FAX (81)3-5155-4679

Osaka-Branch 1-11-4 21th Floor OsakaEkimae4th Building, Umeda, Kita-ku, Osaka-shi, 530-0001 Osaka, Japan

TEL (81)6-6348-0701 / FAX (81)6-6348-0702